



## DEV BHOOMI INSTITUTE OF TECHNOLOGY, DEHRADUN

Navgaon, Manduwala, Chakrata Road, Dehradun - 248007 Uttarakhand

(Approved by AICTE, New Delhi and affiliated to Uttarakhand Technical University, Dehradun)

Website : [www.dbit.ac.in](http://www.dbit.ac.in) Toll Free No : 1800 200 3996

### MINUTES OF MEETING OF LIBRARY COMMITTEE

Meeting No.:- DBIT/LIB-C/2017-18/07

Date: 06/02/2018

#### **Objective:**

The Objective of Library Committee is to responsibly conduct semester wise library audits, issue book banks, and maintain the library rules and discipline.

The meeting was called on 06/02/2018 at 3:00 PM in DBIT Central Library. Ms. Rekha Thakur welcomes all members and after the welcome speech, all members discussed in following agendas.

#### **Agenda:**

1. Regarding limited space in Library.
2. Replacement of New Books.
3. Physical verification of Library.

#### **Action:**

Head informed the members that Library is a growing upgradation is required and it is growing day by day and there is less space to accommodate new books for which weeding out of old books is very essential. The new books are procured by the suggestion/recommendation of the faculty members. Therefore, weeding out of books needs to be done by the faculty members. However, the thrown out books and damaged books can be recommended by the Librarian after taking necessary approval from the Competent Authority. As the HODs are involved in different other activities, so one faculty member can be nominated to look after the Library activities, like purchase of books, weeding out of books, etc. The Proposal has been send to Chairperson for approval.

At the end, Head appreciated in the improvement of all the sections including cleaning, dusting, shelf rectification, and procurement of new journals, enhancement of members and other services of the library.

  
**Ms. Rekha Thakur**  
Convener

#### **Members Present:**

Dr. A.K. Jaiswal

Mr. Lalit Kishore Tyagi

Mr. Ravindra Kumar

Ms. Isha Sharma